

CONFIDENTIAL

30 MAY 1972

MEMORANDUM FOR: Chief, Support Staff, NPIC

SUBJECT : NPIC File Equipment Requisitions

Brad:

1. I am still concerned that some of your NPIC file equipment requisitions are taking an inordinate length of time to reach my desk after your people originate them. I think at least part of the problem may be routing; a number of requisitions appear to be going to [REDACTED]. I have no wish to introduce myself into your UDI procedures but [REDACTED]'s signature on the filing equipment requests is all that I look for, assuming that an adequate justification is supplied. (The Office of Logistics does require an appropriately completed Form 88.)

2. I have attached the several documents which established the present file equipment approval procedure in the event you missed them when you were in the Senior Seminar.

3. I hope this note will help to speed the handling of your file equipment requests.

[REDACTED]
Acting Chief, Support Services Staff

Attachments

1. Memo dtd 7/1/71(DD/S 71-2369);
2. Memo dtd 7/1/71 (ER 71-3488)
3. Memo dtd 8/17/71(DD/S 71-3203);
4. Memo dtd 8/30/71 frm O/DDI;
5. Memo dtd 11/23/71 frm. CIA Recds. Off.

DDS/SSS/LRF:rf (30 May 72)

Distribution:

- Orig. & 1-Addressee
1-SSS/RAB [REDACTED]
1-SSS Subject
1-SSS Chrono

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